



TOCH – Family Protection Centre (FPC) / ONE STOP CENTRE (OSC) KUAJOK – WARRAP STATE

TOCH Background:

The Organization for Children’s Harmony (**TOCH**) was founded in 2008 when a group of concerned youths came together to discuss the rise of communal violence and subsequent insecurity issues affecting children, youths and women. Since its formation; TOCH works with communities through community participation and human rights based approach and its mission statement is **“empowering grassroots communities to protect rights of children, mitigate and resolve conflict in a peaceful and sustainable manner”**

TOCH is legally registered by the government of South Sudan as a National Non-Governmental Organization (NGO) in 2011 by the Ministry of Legal Affairs and Constitutional Development (**No.1115**) and with South Sudan Relief and Rehabilitation Commission (SSRRC) (**No.1086**).

TOCH Works along the thematic areas of protection (child protection, GBV and general protection), community security & Peace building, Food Security, livelihoods and livestock, Education and live skills in four states of South Sudan

JOB DESCRIPTION FOR GBV PROJECT MANAGER

POSITION	GBV Project Manager
NO OF POSITIONS	One (01)
DUTY STATION	JUBA, South Sudan
DURATION	Eleven (11) Months
SUPERVISOR	Head of Programme

- ✚ TOCH is looking for a suitable candidate to fill the position of GBV project manager. The incumbent candidate shall oversee activities related to GBV Prevention and Response during implementation of Family Protection Centre or One stop Centre in Kuajok, Warrap State. TOCH, Ministry of Gender, Child and Social Welfare and Ministry of



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Health last year signed MOU to work together to support the efforts of Kuajok Teaching Hospital, as state health care provider, to establish Family protection Centre (FPC) also referred as One Stop Centre (OSC) to specifically respond to the needs of and care for GBV survivors. The MOU provides the context of building the State capacity for multi-sectoral Gender Based Violence response programming in Warrap state and the role of the KTH is to provide health and psychosocial support services to the survivors of GBV (“Survivors) whereas TOCH will oversee and supervise the overall daily functioning and management of FPC Provide CMR training to at least two (2) members of the FPC’s health care staff using the TOCH’s Clinical Care for Sexual Assault survivors training tool. In addition, UNFPA and SAADO have role to mobilize and provide financial support for the running of the FPC as per the agreement.

Job Purpose/Objective:

The GBV project manager’s goal is to enhance GBV survivors’ access to and utilization of quality specialized GBV response services such as Case management and psychosocial services and strengthen community-based structures and solutions to better protect women and girls, promote their empowerment to access opportunities, services, and support. The GBV project manager will oversee all GBV response activities of one stop Centre (OSC) including individual case management, legal and psychosocial support for GBV survivors, to act based on GBV guiding principles and in the best interests of the survivor, social and economic opportunities for women and girls to promote their well-being and empowerment at the women and girl’s friendly spaces (WGFS) and to advocate for priorities of women and girls. The successful candidate will undertake the following duties as below;

- Contributes to the efficiency and effectiveness of Workforce Connections’ One-Stop Center Consortium employment and training services oversight by offering suggestions and directing for the team.
- Develops and coordinates operational policies and procedures; that reflect the services and delivery system through the One-Stop Center.
- Establishes partnerships and oversees the coordination of training programs and One-Stop services orientations
- Serves as central information source regarding functions, policies, procedures and services of One-Stop Center management activities.
- Oversees the preparation of operating schedules and coordinates day-to-day activities and governance of the One-Stop Center.



TOCH – Family Protection Centre (FPC) / ONE STOP CENTRE (OSC) KUAJOK – WARRAP STATE

- Uses current computer applications and software to document activities records and prepare operating budgets, work plans and training reports. Establish weekly and monthly activity plans with age and gender-appropriate activities
- Establish age and gender-appropriate activities and participants at the OSC by working with the case workers to conduct consultations with women and girls of different ages to identify priority activities and select participants according to agreed criteria.
- Oversee and supervise the OSC activities including psychosocial and recreational activities, information sessions and skills building activities.
- Ensure the establishment and provision comprehensive and confidential case management and counseling services provided to survivors of GBV, grounded in survivor-centered case management approach in OSC
- Ensure that client information is documented and accurate filling of intake and consent forms and ensure management of case management information according to data protection protocols.
- Participate in interpretation of the analyzed data on trends and work with the project manager to disseminate information according to information sharing protocols.
- Participate in the development of case management monitoring systems including client satisfaction and help to ensure that GBV case workers utilize these systems correctly and consistently. Lead on GBV response activities reporting, including OSC psychosocial activities and GBV response outreach activities.
- Development of a functional referral network in warrap state based on survivor-centered principles between partners implementing GBV service provision in coordination with the GBV sub-cluster.
- Ensure that activities at the OSC and GBV case management are based on women and girls' priorities, support their empowerment, and are age-appropriate and inclusive for marginalized groups.
- Implement activities to mitigate risks of GBV especially for PSEA and anti-fraud and corruption.
- Implement activities to support the functioning of the community-based complaints-feedback mechanism. Promote safe guarding policies among OSC staff, ensure that beneficiaries' complaints are received and resolved with confidentiality impacting the One-Stop Center functional operation.

Training, Mentorship & Coaching



TOCH – Family Protection Centre (FPC) / ONE STOP CENTRE (OSC) KUAJOK – WARRAP STATE

- Supervise and build the capacity of case workers PSS to provide quality and effective case management services, PSS, recreational and life skills activities at the OSC and conduct awareness GBV response services ensuring conformity to GBV guiding principles and other GBV response standards.
- Supervise case management service delivery on a daily and weekly basis. Ensure that the GBV case workers maintain a regular schedule of follow-ups and support in case conferencing for complex cases.
- Build the capacity of GBV case workers, including on case management, counseling, working with child survivors and male survivors, data protection and applying the survivor-centered approach; ensuring that the training topics conforms to GBV guiding principles and other GBV response standards.
- Supervise and provide capacity building to the community outreach volunteers on GBV response topics and especially information on GBV services available, referral pathways and psychosocial first aid.

Coordination & Networking

- Strengthen and maintain networks with other service providers to ensure that survivors receive compassionate support from the community and to encourage greater communication, collaboration and coordination among partners (protection, health, legal, and psychosocial sectors).
- Strengthen and maintain networks with community leaders/local authorities, women leaders, service providers to ensure that GBV survivors receive compassionate support from the community and to encourage greater communication, collaboration and coordination among partners (protection, health, legal, and psychosocial sectors).
- Work in collaboration with the Monitoring and Evaluation Officer to ensure monitoring of GBV response activities against the standards and implement activities to ensure the functioning of the community-based complaints and feedback mechanism.
- Assist the Project Manager in planning and organizing for review workshops, trainings and monitoring activities.

Requirement:

1. Education:

Degree in Social Work, Women's Studies, Counseling, Development Studies, Gender, or related field from accredited University with at least two (02) years professional work experience providing GBV case management services directly.



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or Diploma in Social Work, Women’s Studies, Counseling, Development Studies, Gender, or related field from accredited University with at least (02) years professional work experience providing GBV case management services directly.

2. Experience:

- Demonstrated work experience in GBV prevention and response programs and psychosocial support including child and male survivors
- Experience as a GBV case manager supervising and building the technical capacity of GBV case workers providing direct services to GBV survivors
- Managing the GBVIMS (information management system) is a minimum requirement.
- **Computer literate**, in Microsoft word, excel and internet

3. Desired Skills and abilities:

Decision-making and problem solving – Is ready and able to take the initiative, originate action and be responsible for the consequences of the decision made. Able to identify causes of problem and suggest ways of problem-solving

Planning – Ability to think ahead in order to establish an efficient and appropriate course of action for self and others. Prioritizes and plans activities taking into account all the relevant issues and factors such as deadlines, reporting, staffing and resources requirements

Influencing and Persuading – Ability to present sound and well-reasoned arguments to convince others and can draw from a range of strategies to persuade people in a way that results in agreement or behavior change.

Communication – The ability to get one’s message understood clearly by adopting a range of styles, tools and techniques appropriate to the audience and the nature of the information.

Managing relationships – Able to build and maintain effective working relationships with a range of people especially community mobilization volunteers, local leaders and communities



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Ability to work in a team and possess computer Skills – Able to use computer programs for work related effectively.

Ability to Adhere to Child Safeguarding

- Behave towards children in a way which reflects the Code of Conduct and Safeguarding Policy.
- Ensure that programs are designed through a child safeguarding lens to prevent any harm by program activities and/or abuse from staff/representatives (including volunteers).

4. Additional Requirement:

- Ability to maintain and respect confidentiality
- Respect the code of conduct and policies of TOCH and for the Interagency GBV minimum standards (2019)
- Promotes and encourages a culture of compliance and ethics throughout TOCH
- Demonstrated commitment to gender inequality and ending violence against women and girls

5. Equal Opportunities

The role holder is required to carry out the duties in accordance with the TOCH Equal Opportunities and Diversity policies and procedures

6. Child Protection Policy:

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse

This position is only for South Sudanese National

How to Apply:

- Please send your CV/ Cover Letter with attached copies of your national ID to recruitment@toch-ss.org or delivery your application to TOCH Head Office at Munuki, Bilpham Road, Juba-South Sudan.
- **Female candidate are strongly encouraged to apply**
- **Deadline for receiving applications shall be on 25th February, 2020 4:00 PM**
- ***Only short listed Candidate shall be contacted***

Any application sent after this deadline shall not be considered for short list.