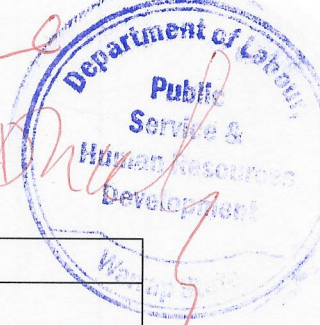
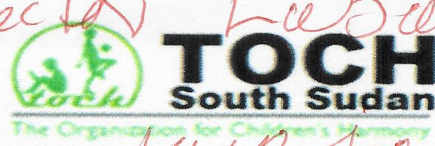


Approved by Director
Warrap state
TOCH
South Sudan
The Organization for Children's Harmony
Head of office
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JOB ADVERTISEMENT FOR PROJECT MANAGER

POSITION	Project Manager (Protection, Peace building & FSL)
NO OF POSITIONS	One (01)
DUTY STATION	Warrap State, (Tonj North & Gogrial East Counties)
DURATION	Six (06) Months with possibility of Extension
SUPERVISOR	Head of Programmes
CLOSING DATE	25 th June, 2023

Organization: The Organization for Children's Harmony (TOCH) South Sudan

About the Organization: The Organization for Children Harmony (TOCH) is a South Sudanese National child focus Non-Government Organization (NGO) established in 2008. The organization is legally registered with the Ministry of Justice and with the South Sudan Relief and Rehabilitation Commission (SSRRC) with different offices and a number of interventions running in different Counties of former Warrap state

TOCH implements a diverse portfolio of programs and projects on both Emergency and Social Development issues that are focused on contributing towards child protection and women empowerment and general livelihoods in their communities. Our current interventions specifically target Vulnerable Children both girls and boys, women, and vulnerable households such as the poor, Internally Displaced Persons (IDPs), refugees and Returnees in our operation areas by providing assistance and opportunities for empowerment and sustainable development through addressing the underlying causes of poverty all our programming is guided by our core values.

Job Purpose/Objective

TOCH is currently accepting expressions of interest from qualified candidates for the position of Project Manager (Protection, Peace building & FSL for a Ireland Civil Society Partnership (ICSP) implemented by The Organization for Children's Harmony (TOCH) and Hope Agency for Development (HARD) in partnership with CAFOD & Trocaire in partnership (CTP).

The project Manager will be responsible for accurate, timely and highly quality overseeing outcomes, outputs and activities implementation of ICSP project, multi-sector project in Tonj North and Gogrial East Counties of Warrap. He/she will provide overall management, coordination and oversight on the programmatic and operational side of the project. This individual will be the key liaison with TOCH, CAFOD, local government and all other counterparts, and other partners involved with the project.

The individual's primary responsibilities are aimed at providing overall leadership management and general technical direction of the entire project, ensuring an integrated vision among different components and actors, focus on achieving the results defined in the Agreement. He/she will ensure that project related issues and risks during implementation are identified on time and provide any appropriate adjustments on timely manner. The position will ensure that activities are result oriented, ensure quality deliverables, and relevant and timely reporting. The project manager

will focus on achieving results in all areas on schedule and ensuring synergies and cohesion between various results areas including participation and engaging in technical meetings and maintain positive relationship with partners.

Functional & Hierarchical Reporting Line

The project Manager under the overall supervision of the Head of Programmes will directly reports to head of programme or his/her designate. The project Manager is expected to coordinate closely with relevant departments such as Finance, Procurement, Human Resources, MEAL, Education and Livelihoods including Field Programme Manager in both filed levels.

The successful candidate will undertake below duties;

Technical Role

Peace building and protections sectors

- Manage and oversee implementation of gender-based violence response and prevention and peace building projects in the project Area. This entails daily management of staff and project cycle management.
- Contribute to the development of and ensure adherence to project work plans, spending plans and monitoring and evaluation plans.
- Provide direction to and monitoring of staff in their daily work and implementation of their assigned activities to ensure adherence to work plans and quality standards. As part of this responsibility, support the protection team under your management to set clear objectives and to undertake performance evaluations. Lead in the writing, compilation and editing of donor and internal reports related to all protection initiatives.
- Support Monitoring and evaluation officer to develop and adapt monitoring plans, tools and to ensure all monitoring activities are fully documented through systematic and timely data collection in-line with agreed means of verification.
- Establish a risk migration plan for the project operations, including PSEA and anti-corruption and fraud.
- Conduct monthly project performance review and planning with project staff to provide staff care and support supervision.
- Work with community structures including women's association in the community to ensure vulnerable women and girls including survivors of GBV who are seeking services are referred to the women's and girls' safe spaces for assistance;
- Coordinate with community structures and partners to develop and maintain appropriate referral pathway to improve assistance for vulnerable women and girls



Village Saving & Loans Associations (VSLA) sector

- Provide to Support to VSLA officer to lead the formation of Village Saving and Loans Associations (VSLAs) and Village Saving and Loans Federations (VSLFs)
- Facilitating communities (VSLA/Farmers) to identify the business opportunities that they can explore.
- Provide to support for VSLA in facilitating/engaging communities to explore the alternative sources of income generation.
- To develop Training Material for community members participating in the project
- Support VSLA officer in training of communities on Business cycle, Marketing, and business skills.
- Ensure women participation, focusing primarily on the poor and destitute, at all levels of decision-making including identification, planning/ designing, implementation, maintenance, monitoring and evaluating of project activities
- Ensuring that communities are actively and inclusively involved in making micro-Investment Plans at individual and village level for economic self-reliance.
- Undertake activity planning for FSL activity, prepare activity TOR, work plan and Budget as will be required and ensure that project work plan corresponds to project activity implementation time line in the project document
- Using FSL cluster guidelines for food and NFI distributions, under take beneficiaries identification, selection and registration. Work with local leaders to ensure clear communication with affected communities regarding targeting criteria, entitlements, how to access assistance and give feedback
- Establish complaint and feedback desk during distribution, deal with complaints or issues related to activity implementation
- Participate in post distribution monitoring (PDM) surveys to get feedback from beneficiaries
- Provide technical support for seed testing, capacity building and modern farming techniques
- Participate in all Livelihood coordination activities, assessment, cluster meetings and other networking forums. Compile and update the 5 WS and submit to FSL National cluster
- Focal person for FSL activity implementation, ensure timely implementation of the project activities, ensure that activity implementation meets set donor and cluster standards and mainstream cross cutting issues during implementation e.g Inclusion for PWD, COVID 19 prevention, Gender mainstreaming, HIV/AIDS and environmental protection
- Ensure timely completion of and submission of activity narrative and financial reports on weekly, monthly and quarterly basis as will be required.
- Establish a professional sensitive relationship with local leaders at the project implementation site from Village to state level, line ministries, donor and cluster leads to ensure visibility of TOCH and good public relation



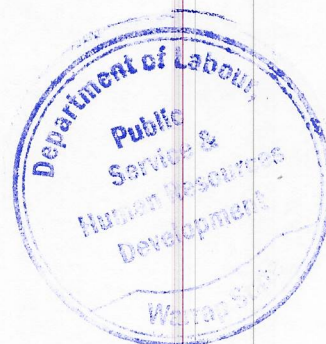
- Ensure that VSLA is provided with technical guidance in identifying new businesses in the selected locations of the project and preparing value chains, Business Plans and feasibility reports for each business.

Project/team Management

- Oversee project set-up, management and administration. Ensure project implementation is on time, target and budget using effective M&E systems to reach desired impacts
- Ensure the project implementation is responsive to communities and partners and consistent with TOCH partnership guidelines, values, principles and strategic plans
- Encourages effective team work, especially among the project officers and other project support staff
- Develop capacity-building plans for the project staff, stakeholders ensuring the gradual management of responsibilities.
- Ensure effective and efficient accountability throughout the project cycle.
- In collaboration with other departments, ensures the active preparation of narrative, statistical and financial reports in timely manner as required by donor.
- Oversee and supervise the women and girls' friendly space centers in Tonj North and Gogrial East especially on activities such as psychosocial and recreational activities, information sessions and skills building activities.
- Ensure the establishment and provision of comprehensive and confidential case management and counseling services provided to survivors of GBV, grounded in survivor-centered case management approach in project locations linked to the WGFS

Training, Mentorship & Coaching

- Provide leadership supervisory role to the Protection/ Peace building officer and VSLA officer to ensure the project is effectively implemented.
- Supervise and ensure the capacity of PSS facilitators is built to provide skills building, recreational and life skills activities at the WGFS and take leadership in conducting awareness raising on GBV response services ensuring that the training topics conforms to GBV guiding principles and other GBV response standards.
- Build the capacity of GBV case workers, including on case management, counselling, working with child survivors and male survivors, data protection and applying the survivor-centered approach; ensuring that the training topics conforms to GBV guiding principles and other GBV response standards.
- Supervise and provide capacity building to the community outreach volunteers on income generating activities, GBV response topics and especially information on GBV services available, referral pathways and psychosocial first aid.



Coordination & Networking

- Attend the relevant state coordination meetings representing the organization and partners.
- Strengthen and maintain networks with community leaders/local authorities, women leaders, service providers to ensure that project targets and results are met.
- Work in collaboration with the Monitoring and Evaluation Officer to ensure monitoring of project activities against the standards and implement activities to ensure the functioning of the community-based complaints and feedback mechanism.
- Take leadership to mobilize protection partners in the project locations and facilitate the coordination mechanism/forum.
- Support and supervise the Project officers in planning and organizing for review workshops, trainings and monitoring activities.

Organizational Policies

- Respects the child Safeguarding policy and its principles of child protection, ensuring the policy's implementation and prompt notification with any information regarding potential breach of the policy.
- Abide by and promotes and practices and values set out in TOCH policies and procedures such as the internal Regulations, Standard Operating Procedures and other policies
- Undertake all other duties that may be requested by the line manager and that are compatible with the job

Professional & Personal Competencies

The project Manager is Expected to have the following competencies to fulfill his/her responsibilities and to achieve the desired results

- Strong managerial, coordination and communication skills, both written and verbal
- Ability to work independently, with minimum supervision
- Proactive and able to take lead of initiatives
- Strong understanding of gender and child rights issues
- Ability to work in a team

Qualifications

- At least 5 years of work experience with a humanitarian sector
- Hold bachelor degree in Peace building, Economics, Agricultural (food security), and social science e.g., Development Studies from recognized institution
- At least 3 years of work experience in multi-sector response i.e. Peace building, /VSLA & protection sectors)
- Strong analytical and organizational skills
- A fluency in English, local languages e.g., Dinka and Arabic.



INFORMATION ON HOW TO APPLY

Interested Candidates to submit their applications containing CV, Cover letter with 250-500 words, Reference contacts and ONLY copies of Academic documents, National ID and other relevant certificates on Hand Delivery at the Reception at TOCH office at Tonj North, Warrap State, **OR** via email: recruitment@toch-ss.org by close of **business on 25th June 2023**.

Please Note

- This position is **OPEN TO SOUTH SUDANESE ONLY**
- Because of the urgency of this position, the required candidate maybe recruited before the actual dateline
- **FEMALE CANDIDATES ARE HIGHLY ENCOURAGED TO APPLY!**
- Only candidates who meet the required criteria will be shortlisted.

TOCH South Sudan doesn't charge any kind of fee at whichever stage of the recruitment process and doesn't act through recruitment agents.

Applicant should come to Warrap Labour office to get Labour Card. It is one of the requirement.

19.6.2023

